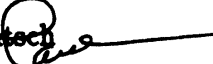


**Fermilab**

September 9, 1987

TO: All Technical Support Section Personnel
FROM: P. Mantech 
SUBJECT: Traffic Violations

I would like to restate the Technical Support Section's policy on traffic violations.

A point system is maintained by the Section to keep track of traffic violations. The Technical Support Section policy is as follows:

Over a one year period, data will be collected as we receive copies of traffic violations. Parking violations will be worth one-half point; moving violations will be two points. If any Technical Support Section employee accrues three points within a 12 month period, s/he will receive a warning letter. If the total accrual reaches six points within one calendar year, the employee will receive a one day suspension without pay. In addition s/he will be suspended one day for every point above the six point mark. More serious traffic violations will be handled on a case-by-case basis.

If a ticket has been issued to you that you feel was in error, please make an appointment with Rudy Dorner to discuss the situation.

You may check with LaDaune at any time for your current point total.

Traffic safety on-site cannot and will not be taken lightly. I am depending on each of you to abide by standard rules of the road as well as good judgment.

cc: L. Coulson
R. Dorner
J. Finks
R. Lundy
C. Marofske